

Centennial City Clerk Monthly Report JUNE 2012

Activity

Boards and Commissions

The City Clerk staffed the ad hoc appointment committee organizational meeting for the Senior Commission on June 13th.

City Council Meetings

The City Clerk and Deputy City Clerk staffed three City Council meetings in June. Audio recordings of each meeting and approved minutes are available via the city's web site at www.centennialcolorado.com.

Elections

The City of Centennial was a mail ballot drop off location for the primary election on June 26th. Members of the Election Commission, along with the City Clerk, collected ballots at the Civic Center on Saturday, June 23rd. The Civic Center was opened to receive ballots from 7:00 AM to 7:00 PM on Election Day.

Senior Commission

The City Clerk staffed the Senior Commission meeting on June 12th. John Danielson was the guest speaker and will conduct a goal-setting exercise with the Senior Commission members in July.

Liquor Licensing

The Centennial Liquor Licensing Authority met on June 7th to consider an application for renewal of a Hotel/Restaurant Liquor License for BL Restaurant Operations LLC, dba Bar Louie Southglenn, 6911 S. Vine Street, due to exceptionally high number of calls for service by Arapahoe County Sheriff's Office during this past year. Members of Bar Louie management were present and offered a detailed plan to reduce any over-service issues in their establishment. The Authority instructed staff to renew the application administratively.

At the June 7th LLA meeting, Investigator Bill Hedeem, Arapahoe County Sheriff Office, reported on Friday, May 18, 2012 the Arapahoe County Sheriff's Office Special Investigations Section conducted a compliance check regarding the sale of alcoholic

beverages to individuals less than twenty-one years of age. During the investigation, five establishments, Safeway Store #008, Europa Wine and Liquors, Shell Station, King Soopers #47 and Conoco/Circle K Store #2706495, sold alcoholic beverages to individuals who were underage. The Authority set these matters for Preliminary Hearings on August 16th and Show Cause Hearings, if necessary, on September 6th.

Fifteen (15) renewal applications were processed by the Deputy City Clerk in June.

Eight (8) Special Occasion Alcohol Permits applications were processed and approved by the City Clerk's office in June. Four (4) permits were issued for the Large Shelter and four (4) permits were issued for the Coffee Shelter in Centennial Center Park.

Passports

Two-hundred and thirty-four (234) passport applications were accepted and sent to the U.S. Department of State in June. One-hundred and sixteen (116) photos were taken.

Public Records Request

The City Clerk's office processed seven (7) public records requests in June. All requests were completed in a timely manner according to the Colorado Open Records Act.

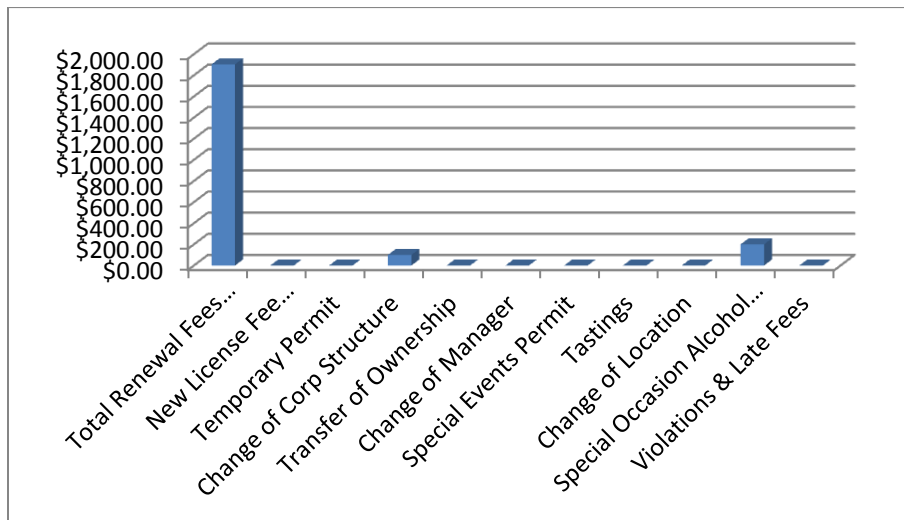
Fees

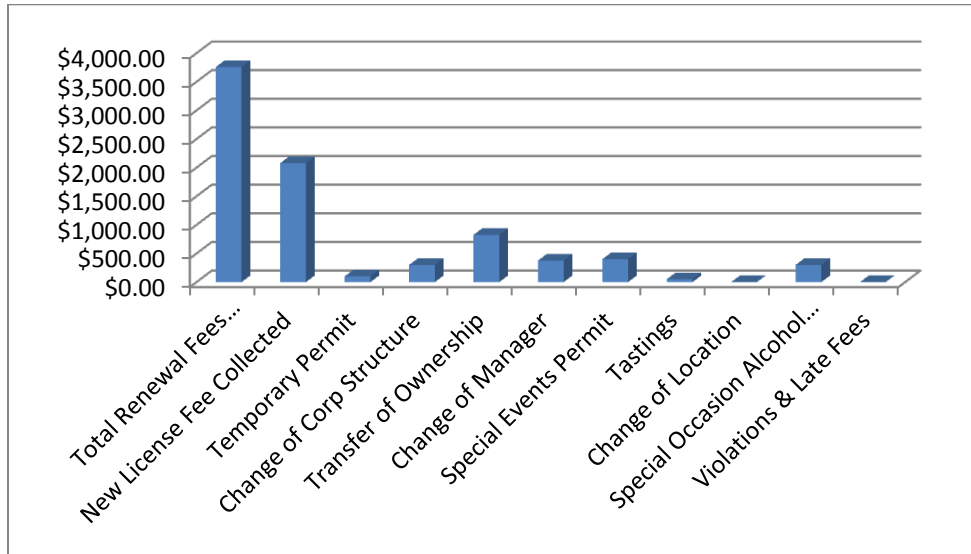
Liquor Licensing

Total Licensing Fees Collected June 2012: **\$2,203.75**

(Compared to Total Licensing Fees Collected in June 2011: \$1,431.25)

June 2012



Year to Date**Passports**

Total Passport Fees Collected June 2012: **\$7,010.00**

Execution Fees to the City of Centennial: \$5,850.00

Photo Fees Collected: \$1,160.00

Public Records Request

Total Public Records Request Fees Collected June 2012: **\$0.00**

Year to Date Total Fees Collected 2012: **\$1,087.50**

Total Fees Collected by the City Clerk's Office Year to Date (2012): \$38,585.00

LIQUOR LICENSING FEES	OPEN RECORDS REQUEST FEES	PASSPORT FEES	PAWNBROKER FEES
\$13,187.50	\$1,087.50	\$24,310.00	\$0.00

